

**Mosque Re-opening Risk Assessment and review of policy.
13th July 2020**

PRE-OPENING

Concern	Potential Mitigations	Actions
Lack of accountability	Appoint COVID Safety Officer	Mr Khalid Naseem
Not considered all the risks	Frequent Trustees meetings 1-3-week intervals	Dr Farookh Jishi
COVID-19 virus around the masjid	Deep cleaning	Since building closed for some months: not required.
Cleaning requirements	Review cleaning Schedules	- Clean and disinfect surfaces, handles etc daily. - Stock up on cleaning material – Hand sanitisers, detergents, etc Mr Khalid Nasim
Social distancing	All to pray whilst maintaining social distancing.	Mark out 2m spaces Prepare posters and signs Mr Khalid Nasim
People don't understand the 'new norm'	More guidance	Guidance on WhatsApp, Web site Print posters. Dr Hamid Khan

Restricting Premises to Essential Usage Only

Concern	Potential Mitigations	Actions
Madrasah	Arabic school to stay online until Sept. Quranic classes to recommence, maximum 10 pupils.	Teachers, parents and children informed; separate risk assessment required. Mr Hamid Rami Dr El-Fituri to arrange Quranic school.
High numbers in the mosque	No under 12's allowed (young children will not understand social distancing)	Incorporate into guidance for congregation and posters. Inform members via whatsapp. Dr Hamid Khan
Reception area	Reduce Salah hours to stop the lobby area filling up with people.	Advertise new hours. Mosque Open for 1 hour from 30 mins before to 30mins after Salah times: Fajr, Dhuhr, Maghreb. Dr Hamid Khan
High traffic due to services	Limit services on-site. Keep others online.	Mosque Open for 1 hour from 30 mins before to 30mins after Salah times: Fajr, Dhuhr, Maghreb. Attendees told to disperse after Salah and not to linger in mosque or car park. Dr Hamid Khan
Spread of infection at Wudhu	Close off area.	Advise attendees: wudhu must be made prior to attending masjid. Lock up Wudhu area/toilets Mr Hamid Rami

Car Park Congestion	Keep closed depending on numbers of attendees allowed.	Since numbers attending are small, leave things as they are until Friday congregation starts.
Elders, vulnerable & sick	Elders, vulnerable and sick advised to stay away.	- Incorporate into guidance for congregation and on posters - Advise to stay home on WhatsApp group. (Too difficult to identify people with pre-existing conditions). Dr Hamid Khan

Daily Prayers

Concerns	Potential Mitigations	Action
Congregation lingering in the mosque	Limited opening times	Signs outside mosque, on windows and on prayer timetable. Prayer stewards to advise people not distancing. Stewards to facilitate the crowd flow, allow space & time for shoes to be taken off/put on Mr Khalid Naseem
Entrance - Congestion on entrance	One-way system of flow	Keep doors wedged open to reduce contact of touching doors. For large congregation number over 15: Agree single entrance and exit points and sign post. Hand sanitisers at entrance. Mr Khalid Naseem
Spread of infection at shoe racks	Close Shoe rack area	Attendees to bring own shoe bag. Close Shoe rack area. Mr Khalid Naseem to purchase.
Prayer hall - spread of virus	Open windows	Appoint someone to open the windows daily. Introduce a daily cleaning routine. Mr Khalid Naseem
Prayer hall - spread of virus	Congregation to bring their musallah (own prayer mat), face masks and Quran.	<ul style="list-style-type: none"> • Inform congregation through guidance and posters. • tape up bookshelves. Stop people from entering mosque without mask, shoe bag and prayer mat. Keep register of attendees. Purchase register / diary. Dr Shah, Dr Hamid Khan, Mr Khalid Naseem.
Operationally managing it safely	Can we manage it safely? - operationally?	<ul style="list-style-type: none"> • Trial run on Friday 17 July 1pm Review in 1 week. • Promote on social media All Trustees.

Staff shortage to manage prayers	More staff to support	Recruit volunteers, ? Trustees
People don't understand new norm	More guidance -	Provide flyer: Dr Hamid Khan. - Imam to make announcement after Salah

Jummah Salah

High attendance	Imams to discuss and prepare guidance - who should attend. remain closed for Jummah? What is required of the community at this time?	Trustees to discuss with Shaikh Omran.
High attendance	Limit numbers	Limit numbers attending to 30. Use downstairs hall only. One-way system for entry and exit.

Trustees Attending: Dr Ikram Shah, Dr Hamid Khan, Dr Khalid Elfituri, Mr Hamid Rami, Mr Khalid Naseem, Dr Farookh Jishi.

Apology: Mr Majid Hussain.